

**BRIEF PROGRAM
DESCRIPTION**

This Program is designed to provide acting training based on the highest industry standards. This means the Student will be prepared to act professionally by doing scene study (read, write and research) including an in-depth analysis of plays, playwrights, characters and notable actors and directors that have made the plays famous. The program provides voice training, focusing on vocal power and projection, excellent diction and elocution. Also, acting movement and improvisation fundamentals are part of the training so students are able to go deeper in their emotional, physical and text work. This Program prepares the student with a comprehensive training, not only in performance but the skills required to be successful.

**CAREER OCCUPATION
(IF APPLICABLE)**

Commercials
Small Actor Roles
Stand In

**ADMISSION
REQUIREMENTS**

At least 19 years of age or have a high school diploma.
Completion of Student Application Form and Admissions.
Questionnaire by paper or online.
Domestic students must also pass the New Image Written English Assessment Test and Domestic Verbal English Assessment Test. Student must have zero #1 mark and no more than one #2.

**LEARNING
OBJECTIVES**

At the end of this program student will have the ability to overcome stage fright acting professionally, to apply all the learnt skills and performance, to demonstrate inner confidence, to perform with purpose and commitment and apply sound critical judgement in the performance and literature of film script and or theatre scripts

**METHOD(S)
OF EVALUATION**

- 30% student progress report.
- Various projects.
- Written evaluation upon completion of Program.

**COMPLETION
REQUIREMENTS**

Students must achieve 60% overall average of marks and 60% overall average of attendance to receive the award of completion.

PROGRAM DURATION

280 hours – 14 weeks

HOMEWORK HOURS

Students are required to complete 2 hours a week of homework.

DELIVERY METHOD(S)

Distance Delivery

**REQUIRED COURSE
MATERIALS**

Not included in tuition fees: Basic school supplies including: pens, pencils, highlighters, sharpeners, erasers, white-out, tape, scissors, binders, paper, printed scripts, etc.

PROGRAM FEES

Application Fee: \$20.00
Tuition Fee: \$3,950.00

PROGRAM ORGANIZATION

TITLE OF COURSES	HOURS
Text Analysis	87
Movement, Voice & Speech	90
Scene Study	43
Live Performance Preparation	60
TOTAL PROGRAM HOURS	280

REFUND POLICY

Tuition fees are indicated on each of our program outlines and the Student Enrolment Contract.

Be advised that the **Application Fee is non-refundable.**

New Image College Refund Policy is in accordance with the PTA Act established by the Private Training Institutions Branch (PTIB) of British Columbia.

CIRCUMSTANCES WHEN REFUND PAYABLE	AMOUNT OF REFUND
BEFORE PROGRAM START DATE, INSTITUTION RECEIVES A NOTICE OF WITHDRAWAL (APPLIES TO ALL STUDENTS)	
<ul style="list-style-type: none"> No later than seven days after student signed the enrolment contract, and Before the program start date. 	100% tuition and all related fees, other than application fee.
<ul style="list-style-type: none"> At least 30 days before the later of: <ol style="list-style-type: none"> The program start date in the most recent Letter of Acceptance (international students) The program start date in the enrolment contract. 	Institution may retain up to 10% of tuition, to a maximum of \$1,000.
<ul style="list-style-type: none"> More than seven days after the student and institution signed the enrolment contract, and Less than 30 days before the later of: <ol style="list-style-type: none"> The program start date in the most recent Letter of Acceptance (international students) The program start date in the enrolment contract. 	Institution may retain up to 20% of tuition, to a maximum of \$1,300.
AFTER PROGRAM START DATE, INSTITUTION PROVIDES A NOTICE OF DISMISSAL OR RECEIVES A NOTICE OF WITHDRAWAL (APPLIES TO ALL STUDENTS, EXCEPT THOSE ENROLLED IN A PROGRAM DELIVERED SOLELY BY DISTANCE EDUCATION)	
<ul style="list-style-type: none"> After the program start date, and up to and including 10% of instruction hours have been provided. 	Institution may retain up to 30% of tuition.
<ul style="list-style-type: none"> After the program start date, and after more than 10%, but before 30% of instruction hours, have been provided. 	Institution may retain up to 50% of tuition.
STUDENT DOES NOT ATTEND PROGRAM – “NO-SHOW” (APPLIES TO ALL STUDENTS EXCEPT THOSE ENROLLED IN A PROGRAM DELIVERED SOLELY BY DISTANCE EDUCATION):	
<ul style="list-style-type: none"> Student does not attend the first 30% of the program. 	Institution may retain up to 50% of the tuition.

CIRCUMSTANCES WHEN REFUND PAYABLE	AMOUNT OF REFUND
INSTITUTION RECEIVES A REFUSAL OF STUDY PERMIT (APPLIES TO INTERNATIONAL STUDENTS REQUIRING A STUDY PERMIT):	
<ul style="list-style-type: none"> • Before 30% of instruction hours would have been provided, had the student started the program on the later of the following: <ul style="list-style-type: none"> a. The program start date in the most recent Letter of Acceptance b. The program start date in the enrolment contract • Student has not requested additional Letter(s) of Acceptance. 	<p>100% tuition and all related fees, other than application fee.</p>
AFTER THE PROGRAM START DATE, STUDENT WITHDRAWS OR IS DISMISSED (APPLIES TO STUDENTS ENROLLED IN A PROGRAM DELIVERED SOLELY BY DISTANCE EDUCATION):	
<ul style="list-style-type: none"> • Student completed up to 30% of the program. 	<p>Institution may retain up to 30% of the tuition.</p>
<ul style="list-style-type: none"> • Student completed more than 30% but less than 50% of the program (based on evaluation provided to student). 	<p>Institution may retain up to 50% of the tuition.</p>

New Image College will pay the tuition or fee refund **within 30 days** after receiving notice of withdrawal or refusal of study permit; providing a notice of dismissal, or the date on which the first 30% of the hours of instruction are provided (no-show).

Private Training Institutions Branch

New Image College is certified by the Private Training Institutions Branch (PTIB) of the Ministry of Advanced Education and Skills Training. Certified institutions must comply with regulatory requirements relating to, among other things, student enrolment contracts, tuition refunds and instructor qualifications. For more information about PTIB, go to www.privatetraininginstitutions.gov.bc.ca.

Please be advised that under section 61 of the *Private Training Act*, the Registrar is authorized to collect, use and disclose personal information in accordance with the Registrar's regulatory duties under that Act. Accordingly, this institution is authorized to disclose your personal information to the Registrar for regulatory purposes.

Statement of Student Rights

New Image College is certified with the Private Training Institutions Branch (PTIB) of the British Columbia Ministry of Advanced Education and Skills Training. Before you enroll at a certified private training institution, you should be aware of your rights and responsibilities. You have the right to be treated fairly and respectfully by the institution. You have the right to a student enrolment contract that includes the following information:

- amount of tuition and any additional fee for your program
- refund policy
- if your program includes a work experience, the requirements to participate in the work experience and the geographic area where it will be provided
- whether the program was approved by PTIB or does not require approval.

Make sure you read the contract before signing. The institution must provide you with a signed copy.

You have the right to access the institution's dispute resolution process and to be protected against retaliation for making a complaint.

You have the right to make a claim to PTIB for a tuition refund if:

- your institution ceased to hold a certificate before you completed an approved program
- you were misled about a significant aspect of your approved program.

You must file the claim within one year of completing, being dismissed or withdrawing from your program.

For more information about PTIB and how to be an informed student, go to: <http://www.privatetraininginstitutions.gov.bc.ca/students/be-an-informed-student>

Student Declaration

I consent to the Institution sharing my personal information with the Ministry of Advanced Education and Skills Training for research purposes and statistical analysis under the authority of sections 6(2)(a) and 10(1)(a) of the Personal Information Protection Act (PIPA).

I consent to the sharing, in accordance with Provincial privacy legislation, of my enrolment and reporting information between New Image College and Immigration, Refugees and Citizenship Canada, as necessary, for the purposes of the International Student Program.

Should you have any questions about the collection, disclosure and use of personal information you may contact: Director, Policy and Institution Certification, Private Training Institutions Branch, Governance, Legislation and Corporate Planning Division, Ministry of Advanced Education and Skills Training, 203 - 1155 W. Pender St, Vancouver, BC V6E 2P4 or by telephone at (604 569-0019).

The contract is legally binding when signed by the student and accepted by New Image College.

I have read, understood, and agreed to the terms and conditions of this enrollment contract.

I have received a signed copy of this contract.

I have represented to the institution and provided evidence to prove that I meet all the admission requirements for this program of study.

I have read, understood, & agreed to the institution policies and procedures before signing the enrolment contract. The policies and procedures include the following:

- | | |
|-------------------------------------|---------------------------|
| Admission Policy | Attendance Policy |
| Withdrawal/Dismissal Policy | Dispute Resolution Policy |
| Academic Appeal/Grade Appeal Policy | Privacy Policy |
| Student Code of Conduct | Program/Course Outline |
| Tuition and Fee Refund Policy | General Policies |

The information provided by me on this form is true and accurate and I am 19 years of age or older. (If under 19, a parent or guardian must also sign the contract.)

STUDENT SIGNATURE

DATE SIGNED (YYYY/MM/DD)

SIGNATURE OF PARENT OR LEGAL GUARDIAN

DATE SIGNED (YYYY/MM/DD)

Institution Declaration

The institution agrees to deliver the program according to the terms of this contract. The institution reserves the right to make minor adjustments to the curriculum and/or delivery. The institution certifies that the student has met the admission requirements for the program of study.

PRINTED NAME OF INSTITUTION REPRESENTATIVE

POSITION TITLE

SIGNATURE OF INSTITUTION REPRESENTATIVE

DATE (YYYY/MM/DD)